



# West Palm Beach RV Show

## Supplier Exhibit Booth Contract

### November 9 - 12, 2023

Region 2

South Florida Fairgrounds, West Palm Beach

Please make checks payable to the Florida RV Trade Association.

**For FRVTA Use Only**

Mail to:  
**FLORIDA RV TRADE ASSOCIATION**  
 10510 Gibsonton Drive  
 Riverview, FL 33578  
 Attention: Show Coordinator  
 Phone: (813) 741-0488 Fax: (813) 741-0688  
 or Email to [anac@frvta.org](mailto:anac@frvta.org)

Booth # \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_  
 Ck#: \_\_\_\_\_ Ck#: \_\_\_\_\_ Ck#: \_\_\_\_\_  
 Amt: \_\_\_\_\_ Amt: \_\_\_\_\_ Amt: \_\_\_\_\_  
 Bal: \_\_\_\_\_ Bal: \_\_\_\_\_ Bal: \_\_\_\_\_

**Booth Information**

**Product Description**

**Note: Booths are located on the grass.  
 A 10' x 10' tent will be provided,  
 you must supply your own table and chairs.**

Please list all merchandise to be displayed in your booth.

Request/Notes: \_\_\_\_\_

There are No Exclusives on Merchandise

# of Booths \_\_\_\_\_ Cost Per Booth \_\_\_\_\_

Member \$ 250.00

Non-Member \$ 400.00

Booth Sub-Total \_\_\_\_\_

Discount: \_\_\_\_\_ % Tax (7.0%) \_\_\_\_\_

Grand Total \_\_\_\_\_

**Electrical Order Form will be available in the Exhibitor's Manual**

**Authorized Representative**

Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

This person is responsible for exhibit booth and shall be utilized as the liaison between FRVTA and exhibiting company.

**AGREEMENT:** We, the undersigned, do hereby make application for exhibit space as indicated above. We have read, accept and agree to comply with the provisions of this contract. We recognize that to qualify for member rate we must be a member in good standing with the FRVTA. **A deposit of 50% per booth space is enclosed as partial payment.** We accept that the remaining balance is due 30 days prior to show date. We understand if full payment is not received, contract may become null and void. **Note: Deposits are non-refundable.**

**A Certificate of Insurance must accompany this contract to be valid.**

*All booths are assigned on a first come, first serve basis. Cancellations and request for refunds must be provided in writing.*

*Please Print and Complete this Section in Full.*

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Published Address: (if different than above)

\_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Toll Free: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Rep (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

**RULES AND REGULATIONS**  
**Governing the Conduct of the**  
**FLORIDA RV TRADE ASSOCIATION REGIONAL SHOWS**

**(1) SCHEDULE OF OPERATIONS**

- A. Refer to the Exhibitor Manual for move-in times and show hours.
- B. No exhibit shall exceed 3 feet in height for the first 7 feet of any Vendor Exhibit Booth except that when a canopy is used it may be supported at the corners by something no larger than the size of the exhibit tubular frames, and the canopy must be so erected as to allow an unobstructed view of neighboring booths.
- C. Exhibitors agree to keep their exhibit open and fully manned with proper representatives during scheduled hours of public dates.
- D. Early breakdown and/or move-out will result in a \$500.00 fine to be paid before the exhibitor may set-up exhibit in the next show.

**(2) INSTALLATION AND REMOVAL OF EXHIBITS**

- A. No Exhibitor shall use any nails, tacks, brads, staples, screws, screw eyes, bolts, glue, paste, gummed tape or other fastening or anchoring devices of any kind of nature whatsoever in or on the floors, walls, columns, doors, windows, ceiling or any other part of building or grounds.
- B. No Exhibitor shall fasten any wire, rope, string, or thread to any part of the building or grounds for displaying signs, advertising literature or merchandise without first securing permission in writing from the Show Management.
- C. No Exhibitor shall install or cause to be installed any articles of merchandise which will obstruct the view of other exhibits.
- D. All necessary electrical, gas, steam, water and drainage outlets required by the Exhibitor shall be installed only by the building mechanics of Facility Management at Exhibitor's expense.

**(3) SUBLETTING OF SPACES / CHARACTER OF EXHIBITS**

No exhibitor shall, without the consent of Show Management, assign, sublet or apportion the whole or any part of the space rented by it. Neither shall any Exhibitor, without the consent of Show Management, represent any other firm, corporation or individual, or advertise, distribute literature concerning, or offer for sale the product of any other firm, corporation or individual except as specified in its contract for space. Each Exhibitor agrees to use and occupy said space at the rental provided and for each display or exhibit of only the merchandise contracted for or for which said Exhibitor is the representing agent.

**(4) UNOCCUPIED SPACE AND DEFAULT**

Show Management reserves the right, should any Exhibitor fail to have its exhibit on the premises by 3:00 PM on the designated move-in day (see Exhibitor Manual), to rent said exhibit space. This clause shall not be construed as affecting the obligation of the Exhibitor to pay the full amount of the rental provided in the contract for space in the event Show Management shall not so let the space, nor shall it affect the right of the Association to retain as liquidated damages the whole or any part of the rental received.

If default is made by Exhibitor in any of the covenants of this contract, or if any of the Rules and Regulations, which are expressly made a part hereof, this contract may, without notice, be terminated by the Association, and the Association may retain all monies received on account of rental as liquidated damages and the said Association may thereupon, with or without process of law, remove the said Exhibitor, its employees, agents or servants, and may remove all of the Exhibitor's articles of merchandise and other personal property from the space contracted for and from the buildings and grounds of the exhibit area or may cause same to be held for incurred expenses or levies.

**(5) SOLICITATION OF THE GROUNDS AND BUILDINGS**

Distribution of Exhibitor literature and materials is limited to the confines of the Exhibitor Booth Space. The aisles and other spaces on the grounds, not leased to Exhibitors, shall be under the control of Show Management. All displays, interviews, conferences, lectures, and transactions of business of any nature whatsoever shall be made inside the space contracted for. Standing in aisles or in front of exhibit booths of other Exhibitors is strictly prohibited.

**(6) COLLECTIONS**

Should an exhibitor's check or credit card payment be declined to insufficient funds, or any other reason, the exhibitor will be liable for all bank charges, collection fees and/or attorney's fees incurred by FRVTA in pursuit of collection of the monies due.

**(7) OBJECTIONABLE NOISES**

No exhibitor shall be permitted to show any article of merchandise in operation if the same is productive of noise or is in any manner whatsoever objectionable to surrounding Exhibitors.

**(8) INSURANCE AND LIABILITY**

Each Exhibitor shall be liable for the safety of its exhibits and other property against robbery, fire, accident, or any other hazard whatsoever, without limitation. No right or claim whatsoever shall be asserted against the Association or the owners and/or managers of the exhibit buildings and exhibit areas by any Exhibitor for the loss of or damage to any exhibits, articles of merchandise or other personal property owned, rented, or leased by the Exhibitor, arising from any cause whatsoever.

**Supplier/Vendors are NOT allowed to demonstrate or allow a consumer to operate ANY motorized or rideable unit.**

No Exhibitor shall allow any article, thing, display, amusement device and/or unapproved item to be brought into, or any act to be done on the premises which will increase the premium, liability, or exposure that may or would create a cause for any policy or policies of insurance to be cancelled.

EXHIBITOR must provide "THE ASSOCIATION" with a Certificate of Comprehensive General Liability with Liability limits of no less than \$1,000,000 Per Occurrence and \$2,000,000 in General Aggregate, Automobile Insurance Liability Limits of \$1,000,000 per occurrence minimum, Workers Compensation as provided by the statutory limits of \$100,000 for Bodily Injury, \$100,000 Per Employee, \$500,000 limit for Bodily Injury by disease for each accident.

"THE ASSOCIATION" is to be listed as additional insured under General Liability and Automobile Liability in relation to show participation.

Certificates are required with submission of contract of show space rental. Exhibitor will at all times protect, indemnify and save and hold harmless "THE ASSOCIATION" against and from any and all loss, cost, claim, liability, penalty or damages or charges imposed for any violations of any law or ordinance, whether or not occasioned by neglect of Exhibitor or its employees, agents, and/or volunteers; and from any and all loss, cost, claim, damage, or expenses arising out of or related to any accident or any other occurrence in connection with Exhibitor's participation and/or exhibit area in said show to whomsoever or whatsoever.

**THE BURDEN OF LIABILITY FOR THEFT OR VANDALISM OF FURNISHINGS AND ARTICLES CONTAINED THEREIN WILL REST WITH THE EXHIBITORS.**

**(9) INTERPRETATION AND AMENDMENTS**

- A. Show Management has the right to reassign exhibit space if necessary. Show Management shall have the right to change the location of the assigned space for an Exhibitor.
- B. Show Management also has the right to set limits (minimums and maximums) on all show exhibits. By completing this contract, the Exhibitor agrees to abide by all rules and regulations of Show Management which may be changed without advance notice to Exhibitor.
- C. Show Management assumes no responsibility or liability for any services performed or materials delivered.
- D. Show Management shall have full power to interpret and enforce all rules contained herein and the power to make amendments thereto, and to enact such further rules and regulations as it shall consider necessary for the proper conduct of the show.
- E. Show Management shall have the power to levy charges or any labor and/or special services required as a result of an Exhibitor's failure or neglect to adhere to this contract. The charge of actual labor plus a penalty of not less than ten dollars (\$10.00) nor more than one thousand dollars (\$1000.00) shall be levied as Show Management sees fit.

**(10) COMPLIANCE WITH LAWS**

The Exhibitor will comply in all material respects with all applicable laws, ordinances, rules, regulations, and requirements ("Laws") of governmental authorities (including, without limitation, environmental and OSHA laws and the rules and regulations thereunder), except where the necessity of compliance therewith is being contested by the Company in good faith by appropriate proceedings. Specifically, the Exhibitor agrees to comply with any and all health and safety orders, advisories and protocols from governmental authorities. Failure to comply with Laws and advisories may result in the immediate cancellation of this contract, ejection from any FRVTA event and the forfeiture of any and all payments made pursuant to this contract or any other contract with the FRVTA.

**(11) REGIONAL SHOW RULES**

By signing this contract with Show Management, all exhibitors agree to abide by the terms in this agreement, Exhibitor's Manual and The Florida RV Trade Association Uniform Show Policy and Rules.