FLORIDA RV SUPER SHOW

January 12–17, 2027

GENERAL INFORMATION

Update from Expositions Etc. for 2027

Service Contractor -Expositions Etc.

General Information – outlining Exhibitor Forms

***All forms to be sent via email to: Lynne Grant @lg@expoetc-chene.com**

- **Furniture Order Form – Updated**
- **Payment & Shipping, Drayage Fees & Freight**
- **Payment link for secure payment experience**
- **Drayage Service Information**
- **Labor Order Form**
- **Booth Cleaning Form**

Important Deadlines

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Exhibitor Forms, Payment & Shipping Instructions

Please review the following information carefully and complete all forms according to the requirements below. We have provided the necessary forms for the Florida RV Super Show, January 12–17, 2027. Each form allows you to select the items and services you require at the specified rates and includes a secure link for electronic payment processing.

FURNITURE & EQUIPMENT ORDER FORMS -Furniture Order Forms are provided for ordering tables, with or without skirting, chairs, booth drape, booth carpeting, and accessories. **All forms to be sent via email to: Lynne Grant @lg@expoetc-chene.com**

Important Requirements - You must use the forms provided and clearly note Florida RV Super Show – January 12–17, 2027. **Handwritten or altered dates will not be accepted.**

- Please provide an on-site contact name, phone/mobile number, email address, and Booth Number.
- Discounted pricing is available for orders received and paid by **December 21, 2026**.
- Standard show pricing will apply to all orders received after **December 21, 2026**, as well as onsite orders and additional requests.
- All items are subject to applicable sales tax, except for inbound and outbound drayage.
- Please note that the applicable price is determined by the date payment is received, not the date the order is submitted.

PAYMENT PROCESS -Our goal is to provide exhibitors and suppliers with seamless and secure payment experience. Orders may be selected and paid for electronically using the secure payment link provided on the forms. This allows us to process your order without having to manage or retain your credit card information. Payments made by credit card are subject to a 3% price increase.

Upon receipt of payment, Expositions Etcetera will promptly issue a formal receipt. Please refer to the link: https://swipesimple.com/links/lnk_a3d80707f74d9089cb0387d4205045f9 on the order form. **Payments made by credit card are subject to a 3% price increase**.

PAYMENT & CANCELLATION POLICIES

- Orders will not be processed without prior payment.
- All fees must be paid in full before show setup to avoid a 5% late charge.
- A 50% cancellation fee will apply once an order has been processed.
- No cancellations are permitted after an order has been delivered to the booth.
- In the event of an "Act of God" cancellation, all payments for processed orders will be forfeited as liquidated damages.

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LABOR ORDER FORM –Labor form is provided and must be completed and returned to our office at your earliest opportunity to allow us to schedule, your preferred times. All efforts will be made to comply with your schedule. Schedule is based on First come first serve basis. **All forms to be sent via email to: Lynne Grant @lg@expoetc-chene.com**

BOOTH CLEANING FORM – Booth Cleaning form is provided and must be completed and returned to our office at your earliest opportunity to allow us to provide the items you requested and schedule. **All forms to be sent via email to: Lynne Grant @lg@expoetc-chene.com**

DRAYAGE FORM -Drayage Forms must be completed and returned to our office immediately upon shipment of your materials.

Expositions Etcetera will not guarantee delivery of your freight to the show site unless the required Drayage Forms have been returned to our office. **All forms to be sent via email to: Lynne Grant @lg@expoetc-chene.com**

If shipping directly to the fairgrounds, freight must arrive ***no earlier than Monday, January 4, 2027.*** The last day for freight to arrive at our warehouse is **Monday, January 4, 2027**.

Receiving your freight at our warehouse will secure storage space for your materials until they are delivered to your booth.

Please be sure to complete the following information on the Drayage Form:

- Name of Exhibitor and Booth Number
- Trucking Firm
- Number of shipments & Number of pieces per shipment
- Weight per Shipment
- Tracking or Pro #'s
- Shipping information
- Contact Person, Mobile number, and Email.

RESHIP INFORMATION -Reship Information is required even if you are not reshipping your freight.

Expositions Etcetera must be advised of the status of your freight and your pickup information.

All **outbound** shipments must be shipped via ABF. If you require another carrier, such as UPS, FedEx, or another carrier, you, as the exhibitor, are responsible for making all prior arrangements for the carrier to pick up your freight from the show or warehouse.

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OUTBOUND SHIPPING - All outbound shipments will be overseen on a freight-collected basis only. Each exhibitor is responsible for:

- Properly labeling all equipment and freight.
- Providing complete and accurate shipping information.
- Having all freight properly crated and ready for transportation promptly at the beginning of Exposition Etcetera's teardown.
- Providing all necessary information for the outbound shipment.
- Expositions Etcetera will provide a Bill of Lading for outbound shipments.
    - ***Please note***: Expositions Etcetera will not shrink-wrap or tape freight. All freight must be properly packed, secured, and labeled by the exhibitor and ready for transportation.

DRAYAGE SERVICE FEE - A mandatory service fee is applied to all trade show exhibitors to cover the comprehensive coordination and management of freight on-site.

The drayage service includes:

- Receiving and unloading your freight shipments from the carrier upon arrival at our warehouse or the fairgrounds.
- Transporting freight received at the Expositions Etcetera warehouse.
- Delivering all materials directly to your assigned booth space.
- Storing empty crates, pallets, and shipping containers in a secure facility throughout the duration of the event.
- Returning empty containers to your booth at the conclusion of the show for repacking.
- Load your properly packaged freight onto the carrier's truck for outbound shipment.
- Drayage fee does not include transportation.

IMPORTANT DEADLINES

- Shipments sent directly to the fairgrounds must arrive **no earlier** than **Monday, January 4, 2027**.
- The **final day for freight to arrive** at the Expositions, Etcetera warehouse is **Monday, January 4, 2027**.
- **Forced freight for outbound** – if your carrier does not retrieve your shipment by **Monday, January 18, 2027, by 3pm**, Expositions Etcetera will be required to ship out from our warehouse.

Please ensure your shipments are coordinated accordingly to meet these requirements. Please complete and return all required forms as early as possible to ensure that your requested services and equipment are available for the show.